Boston Children’s Hospital Center for Collaborative Community Research (C-CORE)

Third Round of Pilot Community-Based Participatory Research Grants

Request for Proposals (RFP)

Frequently Asked Questions (FAQs)

Project Design
• We want to add a new piece on to an existing evaluation project that is supported by another source of funding. Can we apply for C-CORE funds for this purpose?
  • Yes, the funds can be used to support a part of an existing project as long as this piece is a discrete component of the project and all of the other application criteria are met (e.g., partnering with a researcher, following CBPR principles, etc.).
• Can C-CORE funds be used to support a relationship-building grant for a community and academic partner?
  • No, C-CORE funds must support research activities, although those activities may involve a needs assessment or other information-gathering activities that will support the development of a larger project.

Grant Requirements
• Does the organization receiving the funds need to be located in Boston?
  • Yes, grant activities should focus on a significant issue in child, adolescent, or family health in the City of Boston for which health disparities exist. The grant can include any neighborhood(s) in Boston.
• Does the researcher need to be based at BCH?
  • No, this third round of pilot grant funding is open to all researchers based at accredited academic institutions (post-secondary or higher education) located in the City of Boston and surrounding communities.
• Am I eligible to apply if I work for one of the C-CORE partners?
  • Yes, individuals employed by the Boston Public Schools, Boston Public Health Commission, and the Boston Conference of the Massachusetts League of Community Health Centers are encouraged to apply.
• Can an applicant contact a potential partner directly, or do they have to go through C-CORE?
  • We encourage all applicants to reach out to potential partners directly. However, we will do our best to facilitate partnerships if an applicant has difficulty finding a partner.
• Can indirect costs be included in the budget?
  • No, these grants do not include funds for overhead or indirect costs. In addition, all funds must go to the community partner; no funds can be included to support the researcher.
Application Process
• What kinds of technical assistance will C-CORE be able to provide before the applications are due?
  • C-CORE staff will help applicants to:
    • Determine if their project is a good fit for the funding criteria
    • Respond to specific applicant questions.
  • C-CORE staff will also post answers to commonly-asked questions.

Review Process
• Who will review the proposals?
  • C-CORE leadership and representatives from the C-CORE Community-Academic Advisory Board (CAAB) will review full proposals.

Human Subjects Research
• Will we need Institutional Review Board (IRB) approval?
  • Any research that includes interactions with human subjects must receive approval from an IRB. Research that directly involves children may be subject to additional requirements.

Funding Period
• Can projects receive a second year of funding?
  • Research teams that have received a C-CORE pilot grant may apply for a second year of funding as long as all of the other application criteria are met (e.g., partnering with a researcher, following CBPR principles, etc.).

For application forms and instructions, see www.chbccore.org.

Questions? Email RFP@chbccore.org.