Verification of No Material Changes since Prior IRB Review

Policy

Boston Children’s Hospital complies with all applicable local, state, and federal regulations in the conduct of clinical research studies.

- The Boston Children’s Hospital Institutional Review Board (IRB), or other agents designated by the IRB, may determine that a protocol requires verification from sources other than the investigator that no material changes have occurred since prior IRB review.

Purpose

The Purpose of this policy is to outline the procedure for determining those protocols that require verification from other sources that no material changes have occurred since prior IRB review.

Procedure

The IRB, or other agents designated by the IRB, may determine, at any time point during the period of approval for a particular protocol, that the protocol requires verification from sources other than the investigator that no material changes have occurred since prior IRB review.

The nature of the study will determine the source from which verification is to be requested. The following are examples of the most common sources from which verification might be requested:

- Pharmacy distribution records
- Data Safety Monitoring Boards
- Sponsors
- Grant applications
- Research subject records
- Hospital medical records
- Investigative subcommittees
- Quality Improvement records
A request for verification that no material changes have occurred since prior IRB review may be made by any of the following committees or individuals, for any of the following reasons:

1. By the IRB, based upon information provided in the continuing review form.
2. If a potential incident of noncompliance or concern is raised.
3. By the Institutional Official, the IRB Chair, a IRB member, or IRB administrative staff at any time.
4. By an investigative subcommittee or independent audit team.