Extension of CRC/CTSU Project Management/Study Coordinator Services Award

As a part of the CTSU’s efforts to support clinical investigators, an initial award of 200 coordinators support hours or 150 project management hours may be awarded to junior investigators who are actively applying for project funding. In the event that the investigator is unable to secure funding for services during the CTSU-supported time frame, the following must happen in order for an extension of support to be granted:

The investigator must write a letter addressed to the BCH CTSU/Catalyst Program Director (interim) David Williams, detailing:

- Current status of the study, including subjects enrolled and revised timelines for completion.
- Sources of funding that have been applied for and the results of those applications. If award timelines are pending, please include.
- Plans to apply for other sources of funding.
- A proposal for the extension, for example: an additional 100 hours over a three month time period.

The letter should be emailed to Judy Fleming (Administrative Director, CTSU) with the investigator’s Department Chief and research mentor (if applicable) copied.

After the review, if an extension is granted, the following must be agreed to:

- This will be a one-time extension of CTSU funded efforts.
- The investigator will continue to apply for other sources of funding as detailed in the letter.
- In the event the investigator has not secured funding after this extension, the investigator’s department will cover the off-unit services until funding has been secured.