## SUBJECT SELECTION - ADDENDUM: SPSS Random Subject Selection

## **SPSS Random Subject Selection Instructions**

- 1. Determine number of desired subjects (refer to selection criteria in #III.B.8).
- 2. Open SPSS program
- 3. Click "Open Existing Data", open 'Subject Randomization' file
- 4. In the Data View page, enter all subject IDs
- 5. At the top of the screen, click 'Data', the 'Select Cases'
- 6. Select 'Random Sample of Cases', the click 'Sample'
- 7. In the Sample Size window, select 'Approximately' and enter 20% or "Exact' and enter specific number, then click 'Continue', then click 'OK'.
- 8. The filter will randomly select subjects. Selected subjects are marked with a 1
- 9. Save SPPS file using PI name and Subject Selection
- 10. Print and file in EQuIP file.