




Core Facilities – External Users

Research Operations
July 2020



Executive Summary

- Key points and take-aways 
 - Schedule an appointment in advance
 - Attest to your health before a BCH building (once a day).
 - Follow physical distancing requirements
 - Wear your hospital-issued mask at all times
 - Wash your hands and clean your area often



Safety is our main goal

These are challenging times. To ensure everyone's safety it is important for us all to take additional protective measures as we reopen the research enterprise.

Three fundamental actions will be important for us to do, so we achieve our goal, to stay healthy & safe!

1. Practice physical distancing
2. Practice good hand hygiene
3. Wear your mask



It Is Your Responsibility to...

1. Read and understand this training presentation.
2. Schedule your work in advance to ensure physical distancing.
3. Attest to your health daily and prior to entry.
4. Obtain and wear the hospital-provided mask while in BCH facilities.
5. Adhere to all requirements for maintaining physical distancing.
6. Report to BCH Occupational Health (OHS) any COVID-19 symptoms.
7. Follow all health and safety rules.
8. Clean your area before and after your work.
9. Wash your hands frequently.



COVID-19 Symptoms & Reporting

STAY HOME IF YOU ARE SICK!

Do not come to work if you have any
of the following symptoms:

- Fever
- Sore Throat
- Cough
- Muscle Aches
- Difficulty Breathing
- Diarrhea
- Headache
- Severe Fatigue
- Loss of Sense of Smell



Your health and that of your coworkers depends on it!



COVID-19 Reporting

- If you are experiencing any symptoms call your Primary Care Physician.
- If you've tested positive for COVID-19 or have been around someone who is suspected or tested positive for COVID-19 notify OHS.

Occupational Health Services (OHS) Contact Information:

- Monday – Friday 7 a.m. to 5 p.m. & Saturday 7 a.m. to 4 p.m.
 - (857) 218-3046
- After Hours and Sunday
 - (866) 360-8100



Entrance Procedures

- Each day you must acquire a new mask and attest to your health.

Mask and health screening locations and times are as follows:

Karp Lobby	Any day any time
Enders Lobby	Any day any time* (beginning June 8 th)
Hospital main lobby	Any Day 5:30 a.m. to 11:30 p.m.
333 Longwood Ave	Monday to Friday from 7 a.m. to 5 p.m.
Children's Way Shuttle Bay	Monday to Friday 5:30 a.m. to 11:30 p.m.
Patient /Family Garage Bridge	Any Day 5:30 a.m. to 11:30 p.m.

- Enders should use the hospital main lobby location until June 8th.
- CLS and HIM should go to the nearest location until further locations are announced.

If your primary entry location is not open for health screening or mask deployment please proceed to one of the other locations.



Physical Distancing Procedures

- 6-feet of physical distancing must be maintained in research buildings. Exceptions include short duration events such as using elevators, passing others in hallways, and using the stairs.
- All personnel must wear the hospital-issued masks onsite, except when eating/drinking.
- Masks must be worn in the lab/core, common areas and other locations that are used of frequented by other people.
- Physical distancing signage must be followed in areas such as elevators for occupancy, lab bays, ARCH, and procedure rooms.
- Homemade masks may not be worn once onsite.



Elevators

- Maximum occupancy for elevators (Standing in opposite corners):





Elevators

- At any time you can always wait for the next elevator or use the stairwell to maintain physical distancing. Be mindful not to congregate in the elevator lobbies.



COVID-19 Hotline

All COVID-19 related questions should be directed to the COVID-19

Hotline: *617-355-4200*

- Contact Occupational Health Services for questions about COVID-19 and your health: 857-218-3046

