Important Changes to Staff Amendment Activity in CHeRP

An amendment is no longer required to add/remove BCH personnel from research protocols in CHeRP. Rather than submitting a separate amendment to do so, the PI or an editor on a protocol can now select the new "Manage BCH research team" activity located at the bottom, left-hand menu within the protocol workspace to make BCH staff changes. As with amendments, the activity will still check that **appropriate human subjects training** has been completed before adding new personnel.

However, an amendment is still required to modify study documentation (i.e. recruitment materials, consent forms, protocol documents, that list staff), add and/or remove non-BCH personnel, or change the study's Principle Investigator.

Of note, the "Manage BCH research team" activity is unavailable while an amendment remains open. If an amendment will be/has been submitted for other modifications to the study, staff changes may be made at that time as usual.

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The Institutional Review Board (IRB) has been established to oversee the protection of human research subjects at Boston Children's Hospital. Children's is committed to safeguard the rights and welfare of all children, adolescents, adults and family members who volunteer to participate in research. To this end, the Office of Clinical Investigation upholds the principles of the Belmont Report: Ethical Principles and Guidelines for the Protection of Human Subjects in Research, as the cornerstone of our mission, organization and daily activities.

- Have questions or comments about any of the articles in this newsletter?
- Need advice about your research?
- Want to know more about human subjects protection at BCH?

Please don't hesitate to contact the CCI and one of our staff will be happy to assist you.